

# Leura Harvest Festival 2025

## Saturday <sup>3rd</sup> May 2025

**Thank you for your interest in this year's Leura Harvest Festival.**

Returning in all its glory, the Leura Harvest Festival is fast becoming a staple event in the Blue Mountains, featuring an inspired mix of market stalls set among the cherry trees on Leura Mall in their autumn colours.

Highlights of the day include handcrafted products from local artisans, delicious local fare, regional wine, cider and beverage tastings, the popular Pet Chook Show, the Birches of Leura Scarecrow Competition, Jam Making Competition, and the ultimate Chocolate Cake Competition, held by Josophan's Fine Chocolates.

**This is an all weather outdoor event which runs regardless of weather conditions.**

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### **LEURA HARVEST FESTIVAL PURPOSE AND CRITERIA**

This is a community event dedicated to showcasing outstanding produce, fine fare, artisan creativity and innovative sustainability initiatives taking place across the Blue Mountains and wider region, to within 100 miles of Leura.

Examples of stall types include (but are not limited to):

- Fresh produce
- Packaged food products
- Local Wine, cider, beer, spirits and other beverages
- Handcrafted artisan-made products
- Fine food cooked on site
- Cooking and preserving
- Clean energy
- Sustainable and innovative living and gardening practices
- Recycling and repurposing
- Backyard growing and bee keeping
- Recycled and upcycled fashion

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## STALL FEES

Community Group - **\$80** - not-for-profit organisations

LVA Member - **\$140** - current Leura Village Association members

General Stall - **\$270** - general merchandise that is not food

Packaged Food Stall - **\$300** - any food that is packaged, preserved, or pre-made inc Alcohol

Eat on Site Stall - **\$485** - food that is prepared or cooked on site for consumption on the day

Power outlet - **\$60** - for food stalls only, limited availability, 10 amp

**All stalls are placed along Leura Mall between Railway Parade and Megalong Street.**

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## APPLICATION PROCEDURE

### 1. Have your documents ready before you proceed:

- Certificate of Currency for Public Liability Insurance
- Photos of your product and stall set up (up to 4 photos, max 2MB each)
- Food Safety Supervisor certificate (eat-on-site food stalls only)

### 2. Complete all required fields in full.

### 3. Please make sure you read, understand and accept the terms and conditions before submitting your form.

### 4. Receipt of application

You will receive a reply email when your application has been recieved. This is NOT a confirmation of acceptance.

### 5. Please note the following:

- Stall applicants are required to meet the purpose and criteria of the Festival in order to be considered.
  - Applications will be assessed by the Festival Committee after the closing date and applicants will be notified within 2 weeks after the closing date.
  - Selection for attendance is at the sole discretion of the Festival Committee.
  - Stall locations are at the sole discretion of the Committee. Requests will be considered but cannot be guaranteed.
  - Attendance in previous years does not guarantee attendance this year.
  - Payments are not required until you receive confirmation of acceptance and an invoice.
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# Applications close: Thursday 17th April 2025

## Application Details

### Contact Name

<input type="text"/>	<input type="text"/>
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First

Last

### Stall Name

### Business Name (if different to Stall Name)

### ABN

### Postal Address

Address Line 1

Address Line 2

<input type="text"/>	<input type="text"/>	<input type="text"/>
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City

State

Postal code

### Mobile Phone

### Secondary Phone

<input type="text"/>	<input type="text"/>
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*This will be used to contact you on the day*

### Email

### Website

### Facebook

<input type="text"/>	<input type="text"/>
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### Are you a member of the Leura Village Association?

Yes No

*Must be financial as at 1 April 2025*

## Stall Details

### Stall Notes

Stall sites are 3m x 3m

All stallholders are required to supply their own marquees, fixtures and fittings, including weights. Stalls must be weighted down regardless of weather.

If required, marquees and tables can be hired from [Blue Mountains Special Event Hire](#).

All stallholders must have Public Liability insurance of at least \$10,000,000 that is current on the date of the Festival.

**This is an outdoor event which runs regardless of weather conditions.**

### Eat on Site Food Stalls

The current Blue Mountains City Council fee for food stall inspections has been included in the application fee for Eat on Site stalls, and other stalls selling food products, including packaged food.

Your details will be submitted to BMCC as part of their requirement to operate a food stall.

Please "X" your choices below

Number of stall spaces required		Cost per 3m x 3m stall space Select <b>ONE</b> stall type only		Do you need power for your Eat on Site stall?	
	1	Community Group	\$ 80.00		None
	2	LVA Member	\$140.00		1 Outlet \$ 60.00
<i>Stall spaces are 3m x 3m each</i>		General Stall	\$270.00		2 Outlets \$120.00
		Packaged Food Stall	\$300.00	<i>10 amps. LIMITED availability. No generators (see T&amp;C's).</i>	
	Eat on Site Stall	\$485.00			

Which category best describes your stall? Choose one only	Briefly describe your type of goods, activity conducted or menu.
Art, Ceramics	
Community Group	
Eat on Site Food	
Fashion , Jewellery	
Fresh Produce, Garden	
Health, Beauty	
Homewares, Candles	
Packaged Food	
Sustainable Living	
Wine, Beverages	
Other	

**Briefly describe how you meet the Festival's purpose and criteria (see page 1 for details)**

Enter details here.

*Max 800 characters*

**Do you supply any of your products to local Leura retailers?**

Yes No

**Have you sought agreement from the retailer?**

Yes No

**Name of retailer/s**

**Include a photo of your stall set up**

*Max 1 file; max 2MB*

**Include photos of your product or goods**

*Max 3 files; max 2MB each*

**Public Liability Certificate of Currency**

*Attach your current public liability Certificate of Currency*

**Food Safety Supervisor Certificate**

*Attach your current Food Safety Supervisor Certificate – Eat on Site Stalls only*

**Comments**

Enter any comments you have here.

## Terms and Conditions Acceptance

**I have read, understood and will comply with the terms and conditions of this event.**

Yes No

**Name**

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First

Last

# LEURA HARVEST FESTIVAL

## TERMS AND CONDITIONS

It is the responsibility of all stallholders to read the Terms and Conditions before submitting an application.

Submitting an application implies that you have read and accepted all Terms & Conditions.

**THIS IS AN OUTDOOR EVENT WHICH RUNS REGARDLESS OF WEATHER CONDITIONS.**

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### APPROVAL & PAYMENT

- Successful applicants will be notified by email within 2 weeks after the closing date.
- Acceptance in prior years or at other Fairs or Festivals run by the Leura Village Association does not guarantee acceptance at this event.
- All stall selection and allocation decisions are at the sole discretion of the Leura Village Association.
- The Leura Village Association reserves the right to reject any stallholder application considered inappropriate or not fitting the Festival's concept or brand.
- Please do not send payment until your application is accepted and an invoice has been issued. The invoice will include EFT detail. Full payment must be made by the due date on your invoice. There is no GST component in the stall fee.
- Failure to pay by the due date may result in forfeiture of your stall.
- Stall allocations and an accompanying map of stall locations will be issued closer to the Festival date.

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### CANCELLATION POLICY

- If you cancel your booking before Monday 21st April 2025, a reimbursement minus a \$50 administration fee will apply. Cancellations after Monday 21st April 2025 will not be reimbursed.
- If the event is forced to be cancelled by the Leura Village Association due to extreme weather conditions, stall holders will be notified by text using the contact number provided. No refunds will be issued.

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### INSURANCE

- Public Liability Insurance is compulsory for all stallholders and must be current at the date of the Festival.
- Stallholders must provide a current Insurance Policy Certificate showing the insurer, limit of liability and expiry date.
- If up to date insurance details are not received 14 days prior to the event, the booking will be cancelled and no refund given.

## TIMES

- Trading is strictly 9.00am to 4.30pm.
  - Vehicle marshalling and entry from 6.30am. No vehicle movements permitted from 8.30am.
  - Stalls must be set up by 8.30am. Stallholders running late or are unable to attend must contact the Festival Co-ordinator by 8.00am on the day.
  - Pack down must occur from 4.00pm. Stalls must be packed down ready for loading before collecting vehicle.
  - Roads must be clear for reopening by 6.00pm.
  - Maps, vehicle passes and a detailed information pack will be issued prior to the event.
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## STALLS & ALLOCATION

- Suitability and stall allocation decisions rest solely with the Leura Village Association.
- Allocation is for stall space only.
- Stallholders must supply their own marquees, fixtures and fittings, including weights. Stalls must be securely weighted down, irrespective of the weather.
- There are no covered spaces. Should you require cover, please make your own arrangements.
- If required, stalls and trestle tables can be hired by Blue Mountains Special Event Hire, in addition to the stall fee for the 3m x 3m space. For more information, call (02) 4782 1023 or visit their website - [www.blueyseventhire.com.au](http://www.blueyseventhire.com.au)
- Any umbrella, tent, awning or other structures erected by the stallholder must be secured properly for safety reasons. This is the responsibility of the stallholder.
- Stallholders may not swap stall locations or set up outside the stall areas.
- Public access ways must be kept clear and open at all times.
- Plastic bags may only be used if recycled.
- Stall holders are responsible for removing all non-recyclable or non-compostable waste their stall generates.
- **All non-recyclable or non-compostable waste must be taken away. NO RUBBISH IS TO BE LEFT IN LEURA MALL. Please ask staff at the recycling stations if you have any questions regarding waste and sustainability on the day.**

**NOTE: Any stall holders who leave rubbish behind will be permanently banned from all future LVA events.**

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## PRODUCTS

- The Leura Village Association requires that all stall holders demonstrate how they meet the purpose and criteria of the Festival.
- Applicants must provide a detailed description and photographs of goods to be sold.
- Only products declared to be sold on this application are permitted to be sold.
- If products to be sold are also stocked by a retail shop in the Festival precinct, prior agreement to do so must be sought from the local retailer.
- The Leura Village Association reserves the right to prohibit the sale of any item.

## FOOD STALLS

- All food stalls must comply with NSW Health Department regulations. All food stallholders must be registered with the NSW Food Authority.
  - All food stallholders must comply with Food Standards Australia/New Zealand.
  - All containers, cutlery and cups must be compostable or recyclable.
  - No plastic straws are permitted.
  - Recycling stations will be available for all recyclable and compostable waste.
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## POWER

- No generators accepted. The committee reserves the right to make exceptions at their discretion.
  - Power is available at an extra cost for Eat on Site stalls only (limited availability).
  - All equipment and leads must be tagged and tested. You will not be permitted to operate without current certification.
  - No running multiple high-powered appliances from one outlet.
  - Adherence to safety procedures as distributed with the information pack is required.
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## WASTE

- No plastic bags (unless recycled) are to be used at the Festival.
  - Please encourage Festival patrons to use the recycling stations provided.
  - Stallholders are responsible for removing ALL non-recyclable or non-compostable waste their stall generates.
  - **No dumping of rubbish in Leura Mall at the end of the Festival.**
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## SAFETY & SECURITY

- Ensure marquees and goods are kept within the stall space at all times.
  - It is the stall holder's responsibility to keep their goods and money safe.
  - The Leura Village Association accepts no liability for goods or money stolen or lost.
  - Report any suspicious behaviour or theft to the Event Coordinator or representatives as soon as possible.
  - Follow directions of emergency services personnel, event organisers and traffic controllers at all times.
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## DOGS

- For safety reasons, Blue Mountains City Council requests that stallholders DO NOT bring dogs to the event.



## **TRAFFIC REGULATIONS**

The safety of visitors to the Leura Harvest Festival is paramount. Stallholders are expected to conform to traffic procedures which ensure safety and access for emergency vehicles.

- Leura Mall will be closed between Railway Parade and Megalong Street from 5.30am to 6.30pm.
  - The traffic marshals have absolute authority in directing vehicles. Unloading and loading of vehicles is to be carried out swiftly and the marshals may direct drivers of large vehicles to fall back behind smaller vehicles if it is considered that this will facilitate a more efficient set-up and close down of the event.
  - To facilitate movement at the end of the event, the organisers will give notice of one half hour to remaining visitors that the event is closing. Stallholders should cease trading at the end of that half hour period.
  - Traffic controllers will determine when safe movement of vehicles is permitted within the Festival area after trading ceases to allow visitors to leave and stallholders to dismantle stands.
  - In the event of adverse weather conditions necessitating early closure, the organisers will proceed in the same manner as above but at a designated time.
  - Stallholders wishing to vacate their space prior to official closing of the event should inform the Festival Co-ordinator, and be aware that they will not be able to bring a vehicle within the area of the event. Removal of goods and equipment will have to be accomplished by other means.
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## **PARKING**

- There is no parking permitted within the Festival area.
  - Stallholders are required to park as far away from the event as possible to allow maximum parking space for Festival visitors and disabled patrons.
  - **NO STALLHOLDER PARKING IS ALLOWED IN MEGALONG STREET CARPARK OR GROSE STREET, WHICH WILL BOTH BE MONITORED ON THE DAY.**
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## **FORCE MAJEURE**

For the purposes of this clause "Force Majeure" means an event or circumstance beyond the reasonable control of a party, including acts of God, war, rain, hail, fire, explosion, civil disobedience, legislation not in force at the date of this Agreement or labour disputes.

Neither party will be in breach of this agreement, and neither party will be liable to the other party, for any delay or failure to perform an obligation under this agreement due to Force Majeure. Further, the participant acknowledges it is not entitled to any reimbursement in respect of any event or circumstance that prevents or disrupts the event, including inclement weather.

## **DISCLAIMER**

- Information, conditions and traffic regulations contained herein form part of the Application for Stall Spaces and your acceptance and name on the acceptance page of the application form implies acceptance of these details.
  - Neither the Leura Village Association nor the Blue Mountains City Council accept responsibility for any damage that is caused to any person or property by reason of any activity of the Festival. The Association requires stallholders to arrange their own Public Liability Insurance.
  - Stallholders agree to release the Leura Village Association and the Blue Mountains City Council and any of their officers from any right, claim or remedy which they have or may have by reason of any connection with the conduct of the Festival.
  - Stallholders agree that no representations have been made to them by any person on behalf of the Association concerning the type of activities at the Festival, the number of persons attending the Festival, the occupants of any other stall, the positions of their stalls, their success or profitability, or any other matter in relation to the conduct of the Festival.
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**Your assistance is essential to ensuring a smooth-running and enjoyable event.**

**Thank you for your co-operation.**

Adele Cannella  
Leura Fair and Festival Co-ordinator – [adeleccannella@gmail.com](mailto:adeleccannella@gmail.com)  
[bookings@leuravillage.com.au](mailto:bookings@leuravillage.com.au)

**By submitting this form, you agree to the Terms and Conditions as set out above.**